

## ADMINISTRATIVE PROCEDURE

### STUDENTS

Online and Home Education Student  
Eligibility to Participate in Athletic Programs

STU #38

Approved: November 2024

### Background

Christ The Redeemer Catholic Schools (CTR) recognizes the importance of providing equitable athletic opportunities to all students, including those registered in distributed learning or home education programs. In accordance with Alberta Schools' Athletic Association (ASAA) policies, this administrative procedure outlines the eligibility criteria and process for online and home education students who wish to participate in athletic programs at CTR schools.

### Procedures

#### 1. Eligibility of Distributed Learning and Home Education Students

Students registered in distributed learning or home education schools will be allowed to participate in CTR athletic programs provided all the following criteria are met:

##### 1.1. Residency Requirements

The student must reside in the attendance area of the school with which they will participate. Attendance area is defined as the catchment area or boundary used by the school jurisdiction to determine which students attend which school.

##### 1.2. Registration with ASAA Member School

The student must be registered in distributed learning or home education through an ASAA member school. Students registered through a central office are not eligible for participation in ASAA activities.

##### 1.3. Supporting Policy

The home education or distributed learning school with which the student is registered must have a policy that allows participation in athletic programs. This policy must be on file with the ASAA.

##### 1.4. Timing of Request to Participate in Tryouts

A request from parents must be made prior to tryouts occurring. If the request is made during or after the tryout schedule, it is less likely that the request for participation will be accommodated.

##### 1.5. Principal Support

The principals of both the receiving school and the distributed learning/home education school must support the student's involvement in athletic programs.

##### 1.6. ASAA Compliance

The student must comply with all eligibility rules and regulations of the ASAA.

##### 1.7. Population Count for Classification

If a school chooses to accept distributed learning or home education students residing in its attendance area, those students must be combined with the distributed learning or home education school's population count in the accepting school's attendance area, for determining classification in that sport. The ASAA must be notified of such participation.

### 1.8. Registration Confirmation

The distributed learning or home education school must provide a letter confirming the student's registration and the number of distributed learning or home education students in the school's attendance area.

## 2. Participation Outside of Attendance Area

In instances where a distributed learning or home education student is not allowed to participate in a school within their attendance area, the following conditions must be met for participation in a school outside the student's attendance area:

### 2.1. Classification Level

The accepting school must be at the same or lower classification level as the school in the student's attendance area.

### 2.2. Right of First Refusal

The school(s) in the student's attendance area must be given the opportunity to approve or refuse the student's participation before another school can accept them.

### 2.3. Population Count

All distributed learning or home education students in the student's attendance area must be included in the population count for the accepting school, in line with ASAA regulations.

## 3. Participation in Individual Sports

If a distributed learning or home education school fields its own team in individual sports (e.g., badminton, cross country, track and field), the following conditions must be met:

### 3.1. ASAA Membership

The student must be registered with a distributed learning or home education school that is an ASAA member.

### 3.2. Principal Support

The student's principal must support their participation in extracurricular programs.

### 3.3. Eligibility Compliance

The student must comply with all ASAA eligibility rules and regulations.

## 4. Centre For Learning@HOME (CFL) Student Participation

4.1. Students registered with Christ The Redeemer's Centre For Learning@HOME (CFL) in either online or home education programs must follow a specific process for participation in athletic programs:

### 4.1.1. Completion of Form

Students must complete the "Centre For Learning@HOME Student Request for Athletic Team Participation" form (see attached). The form must indicate whether the student is enrolled in online or home education.

### 4.1.2. Form Submission

The completed form must be brought by the parent to the school where the student is requesting participation in athletic programs.

### 4.1.3. Responsibility for Arrangements

The parent is notified that arrangements for insurance coverage, transportation, supervision, and other related responsibilities must be made by the receiving school and not by CFL.

### 4.1.4. Home Education Funding

If the student is enrolled in a home education program, home education funding may not be used to support participation in athletic programs, as per provincial guidelines.

5. Limitations

5.1. One Team per Sport

A distributed learning or home education student may only participate on one school's team for each sport within the same academic year.

5.2. No Recruiting

Schools must not recruit distributed learning or home education students specifically for the purpose of enhancing athletic teams.

**CENTRE FOR LEARNING@HOME  
STUDENT REQUEST FOR ATHLETIC TEAM PARTICIPATION**

*NOTE: Information and permission collected by this form is in accordance with the Alberta Schools' Athletic Association Policy Handbook related to Distributed Learning and Home Education Students.*

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Home Address and City/Town/County Location: \_\_\_\_\_

Date of Request: \_\_\_\_\_

This student is enrolled in:    ☐ Online Education    ☐ Home Education    ☐ Shared Responsibility

Request for Athletic Team Participation

Sport: \_\_\_\_\_

School Hosting Athletic Team: \_\_\_\_\_

ASAA Zone of Hosting Athletic Team: \_\_\_\_\_

Sport Being Requested: \_\_\_\_\_

Reason for Request:

\_\_\_\_\_  
\_\_\_\_\_

**Instructions for Parent/Guardian**

1. Review Christ The Redeemer School Division's AP STU #38 and your local ASAA zone website to understand associated guidelines with respect to online or home education student participation.
2. Submit this form to the school where you are requesting athletic participation, prior to the start of tryouts.
3. Be aware that arrangements for insurance, transportation, and supervision must be made by the receiving school and are not the responsibility of the Centre for Learning@HOME.
4. If the student is registered in a home education program, funding from home education may not be used to support participation in athletic programs, as per provincial guidelines.

**Signatures**

Centre For Learning@HOME Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Receiving School Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_